This Evaluation should be sent out to the participants at least 6 months after the completion of their training.

It is important to follow up a couple of months after the training to really measure its success. Read more about why [here](https://educationaltechnology.net/kirkpatrick-model-four-levels-learning-evaluation/#:~:text=The%20Kirkpatrick%20Model%20is%20probably,based%20on%20four%20%20levels%20criteria.).

For the title, please include the full name of the training and the year; for the instruction of Questionnaires, here is the example:

"This evaluation includes 6 questions and will take about 3-5 minutes to complete.  
Your answers are important to ensure that the \_\_\_\_\_\_ training remains relevant to our surge personnel and improves the way we work. "

1. Since the completion of the training, have you been able to apply the learning in your work?

* I am not able to practice any aspects of the training in my work
* I have been able to practice some aspects of the training in my work
* I have been able to practice many aspects of the training in my work
* I have been able to practice all aspects of the training in my work

2. Please provide up to three examples of learnings you have applied in your work. (optional)

3. If you haven’t been able to apply the learnings in your work, what do you think the reasons are (choose all that apply):

* The content was not relevant to me
* I didn’t learn anything new
* I don’t remember anything from the training
* My line of work has changed
* Other (what?)

4. Do you think you have changed your behavior as a result of the training?

* Not at all likely
* Not likely
* Neutral
* Likely
* Very Likely

5. What else can you tell us about your experience with the training? (optional)

6. How can we make it better? (optional)